



**Hartsville/Trousdale
Water/Sewer Utility Board**

Heather Bay
Chair

Mark White
Co-Chair

Sissie Parker Harper
Secretary

Jack McCall
Member

Lonnie Taylor
Member

Ben Fiock
Member

DATE AND TIME:

Tuesday, February 25, 2025, at 5:00 pm

PLACE OF MEETING:

**Hartsville Trousdale Water & Sewer Utility
Conference Room
322 Broadway
Hartsville, TN. 37074**

AGENDA

ORDER OF BUSINESS

1. Open Meeting.
2. Invocation.
3. Pledge of Allegiance.
4. Roll call and determination of a quorum.
5. Amendments to the Agenda
6. Approval of January 28, 2025, Board Meeting Minutes.
7. Approval of January 2025 Financial Reports
8. Engineering Report Evan White Mid-Tenn. Engineering.
 - Sewer Flow Monitor Project
9. General Manager Report
 - Water Loss Report for January 2025.
 - Audit Committee – Purchasing Policy addition of blanket PO
 - Approval of purchase of air compressor
10. Public Comments.
11. Board Members Comments.
12. Adjournment.

January 28, 2025
Hartsville-Trousdale County
Water & Sewer Utility District
Meeting of Board of Commissioners

The meeting was called to order by Chairman Bay.

The invocation was done by Mayor Jack McCall.

The Pledge of Allegiance was done by Chairman Bay.

Board members present were Mayor Jack McCall, Heather Bay, Lonnie Taylor, Mark White, Ben Fiock and Elizabeth Parker Harper. Others in attendance were Emily Walker, Evan White, Rosie Myhan, Tony Crook, Doug Lasiter, Sherry and Thomas Sorrells.

There was one amendment to the agenda to add some additional language to the contract and/or the Rules and Regulations. This was approved on a motion by Lonnie Taylor and seconded by Elizabeth Parker Harper.

Chairman Bay then addressed the Board Member training that must be completed and submitted to Emily Walker to have on record.

November 26, 2024, minutes were approved on a motion by Lonnie Taylor and seconded by Elizabeth Parker Harper. Motion Approved.

The November 2024 financials were approved on a motion by Lonnie Taylor and second by Elizabeth Parker Harper. Motion Approved.

The December 2024 financials were approved on a motion by Elizabeth Parker Harper and second by Mayor Jack McCall. Motion Approved.

Evan White gave the Engineering Report. The Sewer Flow Monitor Project is in place and accessible. Evan can track the data, but without any significant rain events we haven't gathered much useful data at this time. Evan then provided the bid tabulation and recommendation for the Tube Settler Project. There were 3 inquiries, but only 2 submissions were received. The recommendation is to award the project to W & O Construction, Inc. of Livingston TN in the amount of 134,000. After some discussion this was approved on a motion by Mayor Jack McCall and seconded by Mark White. Motion Approved. Opening bids for demolition of the Morrison Street Tank opens 02/18/2025 at 2:00 PM. Lastly Evan discussed the need for a new pump station on Crenshaw/Browning Branch Road to help feed Snake Hollow and to take the Sulpher College tank off line while still filling the demand. Approximate cost should be less than \$50K. This was approved on a motion by Mark White and seconded by Elizabeth Parker Harper. Motion Approved.

Emily Walker then gave the water loss report. Water loss is back up to 43.2% for the month of January. This is a 3% increase over the same period as last year. Evan said we may need to have the calibrations checked at the water plant. Emily also spoke to the amendment of the agenda to add language back in the contract stating that the customer be responsible for installing and maintaining a cut off on their side of the meter, and to change the "recommended" language to "required" in the Rules and

Regulations. Emily to do some more research to see why this language was previously removed from the contract.

The General Manager's Position was up next. Heather asked Mark White and Elizabeth Parker Harper to be part of the selection committee. We would advertise for 30-45 days. Emily to send the job posting to the 3 on the committee.

The next agenda item was public comments. There were 3 members of the public present to discuss city water on Claiborne Lane. They currently have spring water. Upon review of the Feasibility study, this road is #2 on the list.

Lastly on the agenda were board member comments. Some discussion was had regarding online training and continuing education.

Motion to Adjourn was made by Elizabeth Parker Harper and second by Lonnie Taylor.

HARTSVILLE/TROUSDALE WATER AND SEWER
 BUDGET TO ACTUAL: 2024-2025
 FOR ACCOUNTING PERIOD 12/31/2024

FYE 2025

Account Number	Account Description	Budget	12 Month Ave.	Budget Period	YTD Actual	Variance
204-43190	OTHER GEN SERV- SEWER/CON	\$ 1,137,709.00	\$ 94,809.08	\$ 663,663.58	\$ 680,099.98	\$ (16,436.40)
204-43191	WATER SALES	\$ 2,785,250.00	\$ 232,104.17	\$ 1,624,729.17	\$ 1,655,212.65	\$ (30,483.48)
204-43193	WATER TAP SALES	\$ 349,486.00	\$ 29,123.83	\$ 203,866.83	\$ 165,147.00	\$ 38,719.83
204-43194	SERVICE CHARGES	\$ 383,385.00	\$ 31,948.75	\$ 223,641.25	\$ 42,865.98	\$ 180,775.27
204-44110	INVESTMENT INCOME	\$ 67,765.00	\$ 5,647.08	\$ 39,529.58	\$ 30,714.86	\$ 8,814.72
204-44120	LEASE/RENTALS - CITY	\$ 7,380.00	\$ 615.00	\$ 4,305.00	\$ -	\$ 4,305.00
204-44530	SALE OF EQUIPMENT	\$ -	\$ -	\$ -	\$ -	\$ -
204-44560	DAMAGES RECOVERED FROM INDIVIDUALS			\$ -	\$ 850.00	\$ (850.00)
204-44570	CONTRIBUTIONS AND GIFTS			\$ -	\$ -	\$ -
204-44990	OTHER REVENUE(REC OF BAD DEBT)				\$ 3,086.60	\$ (3,086.60)
204-48130	Other Governments/Citizens Groups				\$ -	
204-49700	INSURANCE RECOVERY	\$ -	\$ -	\$ -	\$ -	\$ -
204-47590	OTHER FED THRU STATE(GRANT - SEWER	\$ -	\$ -	\$ -	\$ -	\$ -
204-47901	AMERICAN RESCUE PLAN				\$ 14,943.60	
204-48990	OTHER INCOME(SAFETY Grant)	\$ 4,587.00			\$ 9,215.93	
Revenue Total	With Grants	\$ 4,735,562.00	\$ 394,247.92	\$ 2,759,735.42	\$ 2,602,136.60	\$ 181,758.35
Revenue Total	Without Grants	\$ 4,730,975.00	\$ 394,247.92	\$ 2,759,735.42	\$ 2,602,136.60	\$ 185,694.95
Expense Total		\$ 4,505,445.00	\$ 375,453.75	\$ 2,628,176.25	\$ 2,450,602.49	\$ 177,573.76
Total Public Utilities		\$ 230,117.00	\$ 18,794.17	\$ 131,559.17	\$ 151,534.11	\$ 4,184.59

6.18%

6.18%

Year: 2025
 Period: January
 Period Begin: 01/01/25
 Period End: 01/31/25
 Budget Amounts: Original

**Hartsville Trousdale Water and Sewer
 Income Statement**

<u>Account</u>	<u>January Actual Balance</u>	<u>2025 YTD Actual Balance</u>	<u>YTD Budget Total</u>	<u>YTD Budget Remaining</u>
204-43190-0000-001 OTHER GENERAL SERVICES CONNE	(\$975.00)	(8,925.00)	(\$22,754.00)	(\$13,829.00)
204-43190-0000-002 OTHER GNERAL SERVICES SEWER S	(\$93,259.18)	(660,374.98)	(\$1,080,824.00)	(\$420,449.02)
204-43190-0000-003 OTHER GENERAL SERVICES CONNE	(\$1,275.00)	(10,800.00)	(\$34,131.00)	(\$23,331.00)
Sewer Connections	(\$95,509.18)	(680,099.98)	(\$1,137,709.00)	(\$457,609.02)
204-43191-0000-001 WATER SALES CITY	(\$94,024.50)	(671,231.13)	(\$1,114,100.00)	(\$442,868.87)
204-43191-0000-003 WATER SALES RURAL	(\$135,469.35)	(983,981.52)	(\$1,671,150.00)	(\$687,168.48)
Water Sales	(\$229,493.85)	(1,655,212.65)	(\$2,785,250.00)	(\$1,130,037.35)
204-43193-0000-001 TAP SALES CITY	(\$10,177.00)	(41,413.00)	(\$109,040.00)	(\$67,627.00)
204-43193-0000-002 TAP SALES SEWER	(\$4,000.00)	(18,000.00)	(\$76,887.00)	(\$58,887.00)
204-43193-0000-003 TAP SALES RURAL	(\$8,585.00)	(105,734.00)	(\$163,559.00)	(\$57,825.00)
Tap Sales	(\$22,762.00)	(165,147.00)	(\$349,486.00)	(\$184,339.00)
204-43194-0000-001 SERVICE CHARGES CITY	(\$4,002.57)	(32,669.69)	(\$126,517.00)	(\$93,847.31)
204-43194-0000-002 SERVICE CHARGES SEWER	(\$449.31)	(4,198.31)	(\$126,517.00)	(\$122,318.69)
204-43194-0000-003 SERVICE CHARGES RURAL	(\$535.36)	(5,997.98)	(\$130,351.00)	(\$124,353.02)
Service Charges	(\$4,987.24)	(42,865.98)	(\$383,385.00)	(\$340,519.02)
204-44110-0000-001 INVESTMENT INCOME CITY	(\$2,225.19)	(30,714.86)	(\$67,765.00)	(\$37,050.14)
Investment Income	(\$2,225.19)	(30,714.86)	(\$67,765.00)	(\$37,050.14)
204-44120-0000-001 LEASE/RENTALS CITY	\$0.00	0.00	(\$7,380.00)	(\$7,380.00)
Lease Rentals	\$0.00	0.00	(\$7,380.00)	(\$7,380.00)
204-44530-0000-001 SALE OF EQUIPMENT	\$0.00	0.00	\$0.00	\$0.00
Sale of Equipment	\$0.00	0.00	\$0.00	\$0.00
204-44560-0000-003 DAMAGES RECOVERED FROM INDIV	\$0.00	(850.00)	\$0.00	\$850.00
204-44570-0000-001 CONTRIBUTIONS AND GIFTS	\$0.00	0.00	(\$2,675.75)	(\$2,675.75)
204-44570-0000-003 CONTIBUTIONS AND GIFTS	\$0.00	0.00	\$0.00	\$0.00
204-44990-0000-001 OTHER REVENUE(BAD DEBT RECOV	(\$7.14)	(3,086.60)	\$0.00	\$3,086.60
204-47590-0000-001 OTHER FEDERAL THRU STATE	\$0.00	0.00	\$0.00	\$0.00
204-47901-0000-001 AMERICAN RESCUE PLAN FUNDING	(\$14,943.60)	(14,943.60)	\$0.00	\$14,943.60
204-48130-0000-000 Other Governments and Citizens Group	\$0.00	0.00	\$0.00	\$0.00
204-48990-0000-001 OTHER INCOME/ SAFETY GRANT	\$0.00	(9,215.93)	\$0.00	\$9,215.93
Grants/Contributions	(\$14,950.74)	(28,096.13)	(\$2,675.75)	\$25,420.38
Total Revenue	(\$369,928.20)	(2,602,136.60)	(\$4,733,650.75)	(\$2,131,514.15)
204-55900-0105-001 EMPLOYEE WAGES- SUPERVISOR	\$0.00	0.00	\$30,466.00	\$30,466.00

Account	January Actual Balance	2025 YTD Actual Balance	YTD Budget Total	YTD Budget Remaining
204-55900-0105-002 EMPLOYEE WAGES SUPERVISOR SE	\$0.00	0.00	\$30,466.00	\$30,466.00
204-55900-0105-003 EMPLOYEE WAGES SUPERVISOR RL	\$0.00	0.00	\$30,467.00	\$30,467.00
Supervisor	\$0.00	0.00	\$91,399.00	\$91,399.00
204-55900-0162-001 EMPLOYEE WAGES CLERICAL CITY	\$5,582.00	43,213.51	\$70,580.00	\$27,366.49
204-55900-0162-002 EMPLOYEE WAGES CLERICAL SEWE	\$6,048.84	47,238.36	\$75,285.00	\$28,046.64
204-55900-0162-003 EMPLOYEE WAGES CLERICAL RURA	\$6,253.27	56,029.61	\$89,401.00	\$33,371.39
Clerical	\$17,884.11	146,481.48	\$235,266.00	\$88,784.52
204-55900-0187-001 EMPLOYEE WAGES OVERTME CITY	\$5,927.09	39,407.38	\$71,199.00	\$31,791.62
204-55900-0187-003 EMPLOYEE WAGES OVERTIME RURA	\$7,760.78	48,769.18	\$107,761.00	\$58,991.82
204-55900-0187-002 EMPLOYEE WAGES OVERTIME SEWI	\$1,371.45	9,368.16	\$11,546.00	\$2,177.84
Employee Wages	\$15,059.32	97,544.72	\$190,506.00	\$92,961.28
204-55900-0188-003 EMPLOYEE WAGES BONUS RURAL	\$0.00	0.00	\$0.00	\$0.00
204-55900-0188-001 EMPLOYEE WAGES BONUS CITY	\$0.00	0.00	\$0.00	\$0.00
204-55900-0188-002 EMPLOYEE WAGES BONUS SEWER	\$0.00	0.00	\$0.00	\$0.00
Employee Bonus	\$0.00	0.00	\$0.00	\$0.00
204-55900-0189-001 EMPLOYEE WAGES OTHER SALARY	\$19,349.38	154,522.15	\$262,132.00	\$107,609.85
204-55900-0189-002 EMPLOYEE WAGES OTHER SALARY	\$11,256.79	89,996.20	\$185,034.00	\$95,037.80
204-55900-0189-003 EMPLOYEE WAGES OTHER SALARY	\$28,103.66	215,869.46	\$323,810.00	\$107,940.54
Employee Wages	\$58,709.83	460,387.81	\$770,976.00	\$310,588.19
204-55900-0191-001 BOARD MEMBERS SALARY	\$0.00	850.00	\$4,800.00	\$3,950.00
Board Members	\$0.00	850.00	\$4,800.00	\$3,950.00
204-55900-0196-001 IN SERVICE TRAINING CITY	\$0.00	836.00	\$2,500.00	\$1,664.00
204-55900-0196-002 IN-SERVICE TRAINING	\$0.00	1,028.00	\$2,500.00	\$1,472.00
204-55900-0196-003 IN SERVICE TRAINING RURAL	\$0.00	1,254.00	\$2,500.00	\$1,246.00
In service Training	\$0.00	3,118.00	\$7,500.00	\$4,382.00
204-55900-0201-001 EMPLOYEE BENEFIT SOCIAL SECUR	\$3,177.77	19,558.25	\$31,739.00	\$12,180.75
204-55900-0201-002 EMPLOYEE BENEFIT SOCIAL SECUR	\$1,171.61	7,279.70	\$31,739.00	\$24,459.30
204-55900-0201-003 EMPLOYEE BENEFIT SOCIAL SECUR	\$3,751.77	22,826.48	\$32,700.00	\$9,873.52
Social security	\$8,101.15	49,664.43	\$96,178.00	\$46,513.57
204-55900-0204-001 EMPLOYEE BENEFIT STATE RETIREM	\$1,405.55	10,344.00	\$20,881.00	\$10,537.00
204-55900-0204-002 EMPLOYEE BENEFIT STATE RETIREM	\$645.48	4,799.94	\$20,881.00	\$16,081.06
204-55900-0204-003 EMPLOYEE BENEFIT STATE RETIREM	\$2,108.32	15,515.97	\$21,513.00	\$5,997.03
Retirement	\$4,159.35	30,659.91	\$63,275.00	\$32,615.09
204-55900-0207-001 EMPLOYEE BENEFIT MEDICAL CITY	\$3,511.20	23,888.92	\$48,885.00	\$24,996.08
204-55900-0207-002 EMPLOYEE BENEFIT MEDICAL SEWE	\$1,881.00	12,991.14	\$48,885.00	\$35,893.86
204-55900-0207-003 EMPLOYEE BENEFIT MEDICAL RURA	\$5,266.80	35,833.37	\$50,366.00	\$14,532.63
Medical Insurance	\$10,659.00	72,713.43	\$148,136.00	\$75,422.57
204-55900-0301-001 ACCOUNTING SERVICES	\$0.00	0.00	\$2,433.69	\$2,433.69
Accounting	\$0.00	0.00	\$2,433.69	\$2,433.69

Account	January Actual Balance	2025	YTD Budget Total	YTD
		YTD Actual Balance		Budget Remaining
204-55900-0307-001 COMMUNICATION CITY	\$933.72	4,482.62	\$9,011.00	\$4,528.38
204-55900-0307-002 COMMUNICATION SEWER	\$74.90	531.00	\$9,011.00	\$8,480.00
204-55900-0307-003 COMMUNICATION RURAL	\$2,418.91	15,463.55	\$9,284.00	(\$6,179.55)
Communication	\$3,427.53	20,477.17	\$27,306.00	\$6,828.83
204-55900-0317-001 DATA PROCESSING CITY	\$2,206.37	15,516.71	\$23,284.00	\$7,767.29
204-55900-0317-002 DATA PROCESSING SEWER	\$2,206.37	15,516.71	\$23,284.00	\$7,767.29
204-55900-0317-003 DATA PROCESSING RURAL	\$2,206.34	15,516.57	\$23,990.00	\$8,473.43
Data Processing	\$6,619.08	46,549.99	\$70,558.00	\$24,008.01
204-55900-0320-001 DUES AND MEMBERSHIPS CITY	\$0.00	316.67	\$912.00	\$595.33
204-55900-0320-002 DUES AND MEMBERSHIPS SEWER	\$0.00	316.67	\$912.00	\$595.33
204-55900-0320-003 DUES AND MEMBERSHIPS RURAL	\$0.00	316.66	\$914.00	\$597.34
Dues and Memberships	\$0.00	950.00	\$2,738.00	\$1,788.00
204-55900-0321-001 ENGINEERING SERVICES	\$0.00	416.30	\$20,852.00	\$20,435.70
204-55900-0321-002 ENGINEERING SERVICES	\$0.00	0.00	\$20,852.00	\$20,852.00
204-55900-0321-003 ENGINEERING SERVICES	\$0.00	0.00	\$20,915.00	\$20,915.00
Engineering Services	\$0.00	416.30	\$62,619.00	\$62,202.70
204-55900-0332-001 LEGAL NOTICES, RECORDINGS CITY	\$189.00	978.01	\$756.00	(\$222.01)
204-55900-0332-002 LEGAL NOTICES, RECORDINGS SEW	\$0.00	2,019.76	\$756.00	(\$1,263.76)
204-55900-0332-003 LEGAL NOTICES, RECORDINGS RUR	\$283.50	1,166.98	\$758.00	(\$408.98)
Legal Notices	\$472.50	4,164.75	\$2,270.00	(\$1,894.75)
204-55900-0335-001 MAINTENANCE REPAIRS BUILDING (\$0.00	0.00	\$364.00	\$364.00
204-55900-0335-002 MAINTENANCE REPAIR BLD SEWER	\$8,267.47	9,735.85	\$364.00	(\$9,371.85)
204-55900-0335-003 MAINTENANCE REPAIR BUILDING RL	\$0.00	0.00	\$366.00	\$366.00
Maintenance Buildings	\$8,267.47	9,735.85	\$1,094.00	(\$8,641.85)
204-55900-0336-001 MAINTENANCE REPAIR EQUIPMENT	\$19,221.45	27,501.81	\$50,701.00	\$23,199.19
204-55900-0336-002 MAINTENANCE REPAIR EQUIPMENT	\$813.85	20,835.90	\$50,701.00	\$29,865.10
204-55900-0336-003 MAINTENANCE REPAIR EQUIPMENT	\$33,708.99	46,697.46	\$50,853.00	\$4,155.54
Maintenance equipment	\$53,744.29	95,035.17	\$152,255.00	\$57,219.83
204-55900-0337-001 MAINTENANCE/ REPAIR OFFICE EQL	\$0.00	0.00	\$3,070.00	\$3,070.00
204-55900-0337-002 MAINTENACNE/REPAIRS OFFICE EQI	\$0.00	0.00	\$3,070.00	\$3,070.00
204-55900-0337-003 MAINTENACNE/REPAIRS OFFICE EQI	\$0.00	0.00	\$3,079.00	\$3,079.00
Maintenance Office Equipment	\$0.00	0.00	\$9,219.00	\$9,219.00
204-55900-0338-001 MAINTENANCE REPAIR VEHICLES CI	\$610.67	2,720.89	\$6,924.00	\$4,203.11
204-55900-0338-002 MAINTENANCE REPAIR VEHICLES SE	\$0.00	0.00	\$6,924.00	\$6,924.00
204-55900-0338-003 MAINTENANCE REPAIR VEHICLES RI	\$915.97	4,001.53	\$6,945.00	\$2,943.47
Maintenance Vehicles	\$1,526.64	6,722.42	\$20,793.00	\$14,070.58
204-55900-0348-001 POSTAL CHARGES CITY	\$0.00	272.45	\$305.00	\$32.55
204-55900-0348-002 POSTAL CHARGES SEWER	\$0.00	221.69	\$305.00	\$83.31
204-55900-0348-003 POSTAL CHARGES RURAL	\$0.00	300.76	\$306.00	\$5.24
Postal Charges	\$0.00	794.90	\$916.00	\$121.10
204-55900-0355-001 TRAVEL	\$0.00	44.22	\$277.00	\$232.78

Account	January Actual Balance	2025 YTD Actual Balance	YTD Budget Total	YTD Budget Remaining
204-55900-0355-002 TRAVEL	\$0.00	76.51	\$277.00	\$200.49
204-55900-0355-003 TRAVEL	\$0.00	66.33	\$278.00	\$211.67
Travel	\$0.00	187.06	\$832.00	\$644.94
204-55900-0359-002 DISPOSAL FEES	\$861.95	4,278.38	\$8,713.00	\$4,434.62
Disposal Fees	\$861.95	4,278.38	\$8,713.00	\$4,434.62
204-55900-0361-001 PERMITS CITY	\$0.00	52.90	\$2,067.00	\$2,014.10
204-55900-0361-002 PERMITS SEWER	\$4,840.00	4,840.00	\$2,067.00	(\$2,773.00)
204-55900-0361-003 PERMITS RURAL	\$0.00	229.33	\$2,073.00	\$1,843.67
Permits	\$4,840.00	5,122.23	\$6,207.00	\$1,084.77
204-55900-0399-001 OTHER CONTRACTED SERVICES CIT	\$394.23	25,897.10	\$16,701.00	(\$9,196.10)
204-55900-0399-002 OTHER CONTRACTED SERVICES SE'	\$486.34	2,900.31	\$16,701.00	\$13,800.69
204-55900-0399-003 OTHER CONTRACTED SERVICES RU	\$591.29	14,414.45	\$16,751.00	\$2,336.55
Other Contracted services	\$1,471.86	43,211.86	\$50,153.00	\$6,941.14
204-55900-0415-001 ELECTRICITY CITY	\$5,696.02	38,497.99	\$102,409.07	\$63,911.08
204-55900-0415-002 ELECTRICITY SEWER	\$13,093.08	86,571.22	\$102,409.00	\$15,837.78
204-55900-0415-003 ELECTRICITY RURAL	\$10,133.62	67,190.69	\$102,717.00	\$35,526.31
Electricity	\$28,922.72	192,259.90	\$307,535.07	\$115,275.17
204-55900-0425-001 GASOLINE CITY	\$919.39	8,418.74	\$16,448.00	\$8,029.26
204-55900-0425-002 GASOLINE SEWER	\$156.56	1,057.75	\$16,448.00	\$15,390.25
204-55900-0425-003 GASOLINE RURAL	\$1,379.08	12,966.03	\$16,498.00	\$3,531.97
Gasoline	\$2,455.03	22,442.52	\$49,394.00	\$26,951.48
204-55900-0434-001 NATURAL GAS CITY	\$907.24	1,159.90	\$2,198.00	\$1,038.10
204-55900-0434-002 NATURAL GAS SEWER	\$751.55	751.55	\$2,198.00	\$1,446.45
204-55900-0434-003 NATURAL GAS RURAL	\$1,360.84	1,739.73	\$2,205.00	\$465.27
Natural Gas	\$3,019.63	3,651.18	\$6,601.00	\$2,949.82
204-55900-0435-001 OFFICE SUPPLIES CITY	\$121.01	408.06	\$816.00	\$407.94
204-55900-0435-002 OFFIC SUPPLIES SEWER	\$121.01	295.06	\$816.00	\$520.94
204-55900-0435-003 OFFICE SUPPLIES RURAL	\$120.98	464.46	\$818.00	\$353.54
Office Supplies	\$363.00	1,167.58	\$2,450.00	\$1,282.42
204-55900-0450-001 TIRES AND TUBES CITY	\$0.00	1,725.20	\$1,646.00	(\$79.20)
204-55900-0450-002 TIRES AND TUBES SEWER	\$570.35	570.35	\$1,646.00	\$1,075.65
204-55900-0450-003 TIRES AND TUBES RURAL	\$0.00	2,587.80	\$1,651.00	(\$936.80)
Tires and Tubes	\$570.35	4,883.35	\$4,943.00	\$59.65
204-55900-0463-001 TESTING (WATER SAMPLES, ETC) CI	\$230.56	10,917.04	\$10,517.00	(\$400.04)
204-55900-0463-002 TESTING (WATER SAMPLES, ETC) SE	\$1,600.00	4,909.00	\$10,517.00	\$5,608.00
204-55900-0463-003 TESTING (WATER SAMPLES, ETC) RL	\$345.84	11,725.56	\$10,548.00	(\$1,177.56)
Testing	\$2,176.40	27,551.60	\$31,582.00	\$4,030.40
204-55900-0468-001 CHEMICALS CITY	\$2,755.70	35,654.47	\$61,277.00	\$25,622.53
204-55900-0468-002 CHEMICALS SEWER	\$956.28	10,781.10	\$61,277.00	\$50,495.90
204-55900-0468-003 CHEMICALS RURAL	\$4,133.53	53,706.56	\$61,461.00	\$7,754.44

<u>Account</u>	<u>January Actual Balance</u>	<u>2025 YTD Actual Balance</u>	<u>YTD Budget Total</u>	<u>YTD Budget Remaining</u>
Chemicals	\$7,845.51	100,142.13	\$184,015.00	\$83,872.87
204-55900-0499-001 OTHER SUPPLIES AND MATERIALS C	\$6,368.88	99,188.88	\$187,324.00	\$88,135.12
204-55900-0499-002 OTHER SUPPLIES AND MATERIALS S	\$1,317.48	15,175.87	\$187,324.00	\$172,148.13
204-55900-0499-003 OTHER SUPPLIES AND MATERIALS F	\$10,582.17	158,350.66	\$187,887.00	\$29,536.34
Other Supplies	\$18,268.53	272,715.41	\$562,535.00	\$289,819.59
204-55900-0506-001 LIABILITY INSURANCE CITY	\$3,279.37	22,955.59	\$33,614.00	\$10,658.41
204-55900-0506-002 LIABILITY INSURANCE SEWER	\$3,279.37	22,955.59	\$33,614.00	\$10,658.41
204-55900-0506-003 LIABILITY INSURANCE RURAL	\$3,279.35	22,955.45	\$33,715.00	\$10,759.55
Liability Ins	\$9,838.09	68,866.63	\$100,943.00	\$32,076.37
204-55900-0514-001 DEPRECIATION CITY	\$23,758.00	166,664.94	\$343,364.00	\$176,699.06
204-55900-0514-002 DEPRECIATION SEWER	\$23,758.00	166,664.94	\$343,364.00	\$176,699.06
204-55900-0514-003 DEPRECIATION RURAL	\$23,758.00	166,664.94	\$344,396.30	\$177,731.36
204-55900-0520-001 LOSS ON DISPOSAL OF PROPERTY	\$0.00	0.00	\$0.00	\$0.00
Depreciation	\$71,274.00	499,994.82	\$1,031,124.30	\$531,129.48
204-55900-0599-001 OTHER CHARGES CITY	\$354.17	18,058.67	\$13,838.00	(\$4,220.67)
204-55900-0599-002 OTHER CHARGES SEWER	\$374.17	1,696.20	\$13,838.00	\$12,141.80
204-55900-0599-003 OTHER CHARGES RURAL	\$399.16	45,709.21	\$13,879.00	(\$31,830.21)
Other Charges	\$1,127.50	65,464.08	\$41,555.00	(\$23,909.08)
204-55900-0603-001 INTEREST ON LOAN	\$2,048.80	14,341.60	\$33,537.54	\$19,195.94
204-55900-0603-002 INTEREST ON LOAN SEWER	\$7,886.59	55,514.43	\$33,537.54	(\$21,976.89)
204-55900-0603-003 INTEREST ON LOAN	\$3,073.20	21,512.40	\$33,537.54	\$12,025.14
Int on Loans	\$13,008.59	91,368.43	\$100,612.62	\$9,244.19
204-55900-0699-000 ADMINISTRATIVE FEE	\$147.00	1,029.00	\$0.00	(\$1,029.00)
Admin Fee on Loan	\$147.00	1,029.00	\$0.00	(\$1,029.00)
204-55900-0719-001 OFFICE EQUIPMENT	\$0.00	0.00	\$799.00	\$799.00
204-55900-0719-002 OFFICE EQUIPMENT	\$0.00	0.00	\$799.00	\$799.00
204-55900-0719-003 OFFICE EQUIPMENT	\$0.00	0.00	\$802.00	\$802.00
OFFICE EQUIPMENT	\$0.00	0.00	\$2,400.00	\$2,400.00
204-58831-0188-001 AMERICAN RESCUE PLAN EXPENDIT	\$0.00	0.00	\$0.00	\$0.00
204-58831-0201-001 AMERICAN RESCUE PLAN EXPENDIT	\$0.00	0.00	\$0.00	\$0.00
204-58831-0212-001 AMERICAN RESCUE PLAN EXPENDIT	\$0.00	0.00	\$0.00	\$0.00
AMERICAN RESCUE PLAN	\$0.00	0.00	\$0.00	\$0.00
Total Expenses	\$354,820.43	2,450,602.49	\$4,451,832.68	\$2,001,230.19
Net Profit/Loss	(\$15,107.77)	(151,534.11)	(\$281,818.07)	(\$130,283.96)

Hartsville Trousdale Water and Sewer Balance Sheet

Fiscal Year: 2025
 Comparative Year: 2024
 Include Thru: January

Account	2025 Beginning Balance	Previous Period Balance	2025 YTD 01/31/25	2024 YTD 01/31	Difference
204-11120-0000-000 CASH ON HAND	400.00	400.00	400.00	400.00	0.00
204-11130-0000-000 CASH WBT550167	132,047.52	344,947.80	524,391.62	60,199.26	464,192.36
204-11130-0000-001 WB&T 5% Maturity 03/23/2025 13Months	1,099,424.72	1,099,424.72	1,099,424.72	1,073,022.79	26,401.93
204-11130-0000-003 1ST NATIL BK MATURITY 08/06/2023 2.75%	624,730.83	640,517.18	640,517.18	599,288.45	41,228.73
204-11130-0000-004 PAYROLL ACCOUNT	9,669.93	27,250.33	9,725.21	28,444.44	(18,719.23)
204-11130-0000-005 MONEY MARKET ACCOUNT	1,178,321.59	1,089,282.43	1,091,192.40	473,384.91	617,807.49
204-11130-0000-006 DW8 2021-239 Escrow Account	169,545.78	0.00	0.00	114,382.84	(114,382.84)
Total Cash	3,214,140.37	3,201,822.46	3,365,651.13	2,349,122.69	1,016,528.44
204-11140-0000-000 ACCOUNTS RECEIVABLE	268,885.92	345,920.04	252,554.84	375,731.51	(123,176.67)
204-11170-0000-000 CASH EQUIVALENTS/VOUCHERS	1,250.00	0.00	0.00	2,471.14	(2,471.14)
204-11600-0000-000 PREPAID ITEMS	2.08	59,030.54	167,246.45	43,180.43	124,066.02
204-12250-0000-000 NET PENSION ASSET	0.00	0.00	0.00	0.00	0.00
Short Term Assets	270,138.00	404,950.58	419,801.29	421,383.08	(1,581.79)
204-13200-0000-000 LAND	410,043.39	410,043.39	410,043.39	410,043.39	0.00
204-13300-0000-000 BUILDINGS AND IMPROVEMENTS	33,200.00	33,200.00	1,573,434.00	33,200.00	1,540,234.00
204-13310-0000-000 ACCUMULATED DEPCIATION BUILDINGS	17,860.88	17,860.88	(59,736.12)	(20,824.97)	(38,911.15)
204-13400-0000-000 INFRASTURE	30,241,211.53	30,241,211.53	30,241,211.53	30,241,211.53	0.00
204-13410-0000-000 ACCUMULATED DEPRECIATION INFASTRUCTURE	(12,032,773.06)	(12,032,773.06)	(13,280,381.06)	(12,655,618.90)	(624,762.16)
204-13700-0000-000 MACHINERY AND EQUIOMENT	1,899,684.70	2,094,068.84	2,069,287.84	1,875,755.43	193,532.41
204-13910-0000-000 ALLOWANCE FOR DEPRECIATION	(1,620,368.74)	(2,049,089.56)	(1,676,628.56)	(1,441,837.06)	(234,791.50)
Long Term Assets	18,948,858.70	18,714,522.02	19,277,231.02	18,441,929.42	835,301.60
204-13800-0000-000 CONSTRUCTION IN PROGRESS	0.00	0.00	(1,546,631.00)	0.00	(1,546,631.00)
204-13800-0000-002 CDBG 2019 FLEX NET SYSTEM	0.00	0.00	0.00	0.00	0.00
204-13800-0000-001 CIP HONEYSUCKLE AND 141 EXTENSION	0.00	0.00	0.00	0.00	0.00
204-13800-0000-003 POLE BARN	0.00	0.00	0.00	0.00	0.00

Account	2025 Beginning Balance	Previous Period Balance	2025 YTD 01/31/25	2024 YTD 01/31	Difference
204-13800-0000-004 WATER TREATMENT PLANT PROJECT	0.00	0.00	0.00	0.00	0.00
204-13800-0000-005 FIRE HYDRANT PROJECT	316,363.63	316,363.63	316,363.63	316,363.63	0.00
204-13800-0000-006 SHOP BUILDING	1,546,630.93	1,546,630.93	1,546,630.93	1,546,630.93	0.00
204-13800-0000-007 PAINTING PIPE GALLERY AT WTP	0.00	0.00	0.00	0.00	0.00
204-13800-0000-008 TANK PROJECT	3,449,476.24	3,619,031.50	3,619,031.50	2,296,066.91	1,322,964.59
204-13800-0000-009 BRIDLE PATH LOOP	19,400.00	19,400.00	19,400.00	19,400.00	0.00
204-13800-0000-010 GRAVEL HILL COMMUNICATION TOWER	4,325.00	4,325.00	4,325.00	4,325.00	0.00
204-13800-0000-011 85141-2202-14	1,105,000.00	1,105,000.00	1,105,000.00	1,105,000.00	0.00
204-13800-0000-012 2022 ARP TUBE SETTLERS	0.00	0.00	19,950.00	0.00	19,950.00
204-13800-0000-013 ARP Water Tank Rehabilitation	0.00	0.00	0.00	0.00	0.00
Construction in Progress	6,441,195.80	6,610,751.06	5,084,070.06	5,287,786.47	(203,716.41)
204-15400-0000-000 PENSION CHANGES IN EXPERIENCE	118,184.00	118,184.00	184,172.00	118,184.00	65,988.00
204-15401-0000-000 PENSION CHANGES IN ASSUMPTION	225,309.00	225,309.00	168,982.00	225,309.00	(56,327.00)
204-15402-0000-000 PENSION CHANGES IN INVESTMENT EARNINGS	14,368.00	14,368.00	40,369.00	14,368.00	26,001.00
204-15404-0000-000 PENSION CHANGES AFTER MEASUREMENT DATE	57,822.00	57,822.00	65,907.00	57,822.00	8,085.00
Changes in Pension	415,683.00	415,683.00	459,430.00	415,683.00	43,747.00
Total Assets	29,290,015.87	29,347,729.12	28,606,183.50	26,915,904.66	1,690,278.84
204-21100-0000-000 ACCOUNTS PAYABLE	(51,220.32)	(55,620.53)	(83,184.61)	(83,570.06)	385.45
204-21200-0000-000 ACCRUED WAGES	0.03	(23,306.12)	0.03	(23,820.07)	23,820.10
204-21310-0000-000 INCOME TAX WITHHELD	(2,384.39)	(2,603.13)	(4,893.45)	(93.32)	(4,800.13)
204-21320-0000-000 SOCIAL SECURITY TAX FICA	466.47	5,687.71	3,024.43	5,081.25	(2,056.82)
204-21325-0000-000 EMPLOYEE MEDICARE DEDUCTION	1,917.92	2,552.24	1,929.36	630.70	1,298.66
204-21330-0000-000 RETIREMENT CONTRIBUTIONS	11,844.27	17,537.64	17,442.05	6,973.72	10,468.33
204-21342-0000-000 HEALTH INSURANCE	(1,767.91)	(1,663.57)	(1,977.46)	(1,355.94)	(621.52)
204-21343-0000-000 AMERICAN GENERAL	(46.26)	(46.32)	(64.87)	(24.19)	(40.68)
204-21344-0000-000 DENTAL INSURANCE	(70.14)	4.76	493.12	(23.40)	516.52
204-21345-0000-000 AFLAC	(149.96)	(150.12)	(166.92)	(129.86)	(37.06)
204-21346-0000-000 OTHER PR DED/TRUSTMARK	0.00	(26.84)	(26.84)	0.00	(26.84)
204-21347-0000-000 US Able Life	456.27	466.46	361.72	757.46	(395.74)
204-21348-0000-000 VISION	419.29	393.07	486.83	426.91	59.92
204-21360-0000-000 GARNISHMENTS AND LEVIES	0.00	160.38	0.00	112.84	(112.84)
204-21395-0000-000 ACCRUED LEAVE CURRENT	(33,455.93)	(33,455.93)	(59,845.93)	(33,455.93)	(26,390.00)
204-21500-0000-000 DUE TO SOLID WASTE	(19,062.77)	(22,185.36)	(21,392.01)	(17,685.61)	(3,706.40)
204-21530-0000-000 DUE TO STATE SALES TAX	(17,139.47)	(13,688.31)	(14,708.44)	(17,713.88)	3,005.44
204-21900-0000-001 LEAK PROTECTION	5,156.47	5,146.47	5,346.47	4,654.99	691.48

Account	2025 Beginning Balance	Previous Period Balance	2025 YTD 01/31/25	2024 YTD 01/31	Difference
204-21900-0000-002 LINE PROTECTION	453.37	453.37	453.37	295.29	158.08
204-21900-0000-003 LEAK PROTECTION SEWER	(2,652.96)	(2,652.96)	(2,652.96)	(2,865.72)	212.76
204-21900-0000-004 LINE PROTECTION SEWER	49.51	59.51	59.51	19.50	40.01
Short Term Liabilities	(107,186.51)	(122,937.58)	(159,316.60)	(161,785.32)	2,468.72
204-21951-0000-000 CUSTOMER DEPOSIT	(4,000.00)	(4,000.00)	(4,000.00)	(4,000.00)	0.00
204-27200-0000-002 REVENUE BONDS PAYABLE RD 48085-24	(3,114,854.63)	(3,079,731.73)	(3,073,845.77)	(3,143,871.26)	70,025.49
204-27200-0000-003 REVENUE BONDS PAYABLE RD 48085-1000	(1,648,990.33)	(1,632,309.07)	(1,629,509.62)	(1,662,725.03)	33,215.41
204-27550-0000-000 NET PENSION LIABILITY	(117,503.00)	(117,503.00)	(231,309.00)	(117,503.00)	(113,806.00)
204-27800-0000-000 SRF DW8 2021-239 Loan	(2,225,838.00)	(2,183,178.00)	(2,200,230.00)	(1,542,301.00)	(657,929.00)
204-29980-0000-000 PENSION CHANGES IN EXPERIENCE	(49,122.00)	(49,122.00)	(24,561.00)	(49,122.00)	24,561.00
204-29982-0000-000 CHANGES IN INVESTMENT EARNINGS	0.00	0.00	0.00	0.00	0.00
Long Term Liabilities	(7,160,307.96)	(7,065,843.80)	(7,163,455.39)	(6,519,522.29)	(643,933.10)
Total Liabilities	(7,267,494.47)	(7,188,781.38)	(7,322,771.99)	(6,681,307.61)	(641,464.38)
Assets- Liabilities	22,022,521.40	22,158,947.74	21,283,411.51	20,234,597.05	1,048,814.46
204-39900-0000-000 FUND BALANCE	(22,022,521.40)	(22,022,521.40)	(21,131,877.40)	(19,892,189.71)	(1,239,687.69)
Profit/Loss	0.00	136,426.34	151,534.11	342,407.34	(190,873.23)

HTWS Utility District Billing Register

Cycle(s) *All*
 Customer Type(s) *All*
 Service Type(s) *All*
 Print Billing Register For *Historical Billing*
 Address To Print *Billing Address*
 Totals Format *Balance Totals*
 Account Number Range *All*

Break Out Service Credit
 Print Budget Actual Amounts
 Space Between Accounts *0"*
 AddOn Type Reporting Group *All*
 Transaction Date Range *1/1/2025 To 1/31/2025*
 Print Format *Totals Only*
 Print Rate Codes
 Filter By Reporting Groups

Billing Register Sort Order *Account Number*
 Use Reading Factor
 Print Final Bills First
 Include Inactive Services
 Inactive Services To Include *All*

Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Route 48 Totals												
Garbage	0	0	4	0	0	0.00	59.50	0.00	59.50	0.00	59.50	0.00
Sewer	0	0	14	0	5193300	0.00	46,219.64	0.00	46,219.64	18.63	46,238.27	0.00
Water	0	14	2423	30	17508873	0.00	178,244.59	14,686.14	192,930.73	7,667.14	200,597.87	2,508.28
Leak Protect	0	7	2196	23	0	0.00	5,268.50	0.00	5,268.50	213.29	5,481.79	0.00
Line Protect	0	7	2192	9	0	0.00	3,325.50	0.00	3,325.50	130.72	3,456.22	0.00
Service	0	0	1	2	0	0.00	0.00	0.00	0.00	105.00	105.00	0.00
Sewer Leak	0	0	13	0	0	0.00	38.30	0.00	38.30	0.00	38.30	0.00
Sewer Line	0	0	6	0	0	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Customer Credit							0.00	0.00	0.00	(14,605.17)	(14,605.17)	0.00
0	28	6849	64	22702173	0.00	233,156.03	14,686.14	247,842.17	(6,470.39)	241,371.78	2,508.28	
Number of Active Accounts												2232
Number of Inactive Accounts												27

Route 49 Totals												
Garbage	0	8	533	9	0	0.00	11,174.50	0.00	11,174.50	766.75	11,941.25	0.00
Sewer	0	12	698	10	2614466	0.00	22,806.46	0.00	22,806.46	2,040.98	24,847.44	1,081.58
Sprinklers	0	0	1	0	0	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water	0	12	701	10	2662812	0.00	23,653.94	2,021.35	25,675.29	1,789.61	27,464.90	269.78
Leak Protect	0	8	602	9	0	0.00	1,431.49	0.00	1,431.49	103.49	1,534.98	0.00
Line Protect	0	8	599	1	0	0.00	657.00	0.00	657.00	43.85	700.85	0.00
Service	0	0	0	2	0	0.00	0.00	0.00	0.00	76.08	76.08	0.00
Sewer Leak	0	8	583	8	0	0.00	1,651.45	0.00	1,651.45	96.04	1,747.49	0.00
Sewer Line	0	0	121	1	0	0.00	196.50	0.00	196.50	33.00	229.50	0.00
Customer Credit							0.00	0.00	0.00	(1,954.79)	(1,954.79)	0.00
0	56	3838	50	5277278	0.00	61,572.34	2,021.35	63,593.69	2,995.01	66,588.70	1,351.36	
Number of Active Accounts												618
Number of Inactive Accounts												9

Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Route 50 Totals												
Garbage	0	3	482	13	0	0.00	9,568.50	0.00	9,568.50	870.31	10,438.81	0.00
Sewer	0	9	639	15	2918012	0.00	24,379.59	0.00	24,379.59	2,191.10	26,570.69	987.73
Sprinklers	0	0	1	0	0	0.00	1.00	0.00	1.00	0.00	1.00	0.00
Water	0	7	675	15	3843929	0.00	26,269.67	2,244.64	28,514.31	1,213.04	29,727.35	277.41
Leak Protect	0	3	610	11	0	0.00	1,457.19	0.00	1,457.19	110.72	1,567.91	0.00
Line Protect	0	3	605	2	0	0.00	606.00	0.00	606.00	35.00	641.00	0.00
Service	0	0	0	5	0	0.00	0.00	0.00	0.00	240.00	240.00	0.00
Sewer Leak	0	3	581	10	0	0.00	1,754.70	0.00	1,754.70	106.44	1,861.14	0.00
Sewer Line	0	0	193	0	0	0.00	183.00	0.00	183.00	0.00	183.00	0.00
Customer Credit							0.00	0.00	0.00	(7,847.96)	(7,847.96)	0.00
	0	28	3786	71	6761941	0.00	64,219.65	2,244.64	66,464.29	(3,081.35)	63,382.94	1,265.14
Number of Active Accounts												628
Number of Inactive Accounts												13
Route 51 Totals												
Water	0	0	15	0	32809	0.00	524.08	45.56	569.64	0.00	569.64	10.59
Leak Protect	0	0	12	0	0	0.00	25.70	0.00	25.70	0.00	25.70	0.00
Line Protect	0	0	11	0	0	0.00	15.00	0.00	15.00	0.00	15.00	0.00
	0	0	38	0	32809	0.00	564.78	45.56	610.34	0.00	610.34	10.59
Number of Active Accounts												12
Number of Inactive Accounts												0
Route 52 Totals												
Water	0	0	15	1	18045	0.00	417.55	35.69	453.24	34.18	487.42	0.00
Leak Protect	0	0	15	1	0	0.00	28.27	0.00	28.27	2.57	30.84	0.00
Line Protect	0	0	15	0	0	0.00	20.00	0.00	20.00	0.00	20.00	0.00
	0	0	45	2	18045	0.00	465.82	35.69	501.51	36.75	538.26	0.00
Number of Active Accounts												15
Number of Inactive Accounts												1
Route 90 Totals												
Water	0	0	2	0	359	0.00	62.58	2.89	65.47	0.00	65.47	0.00
Customer Credit							0.00	0.00	0.00	(129.48)	(129.48)	0.00
	0	0	2	0	359	0.00	62.58	2.89	65.47	(129.48)	(64.01)	0.00
Number of Active Accounts												2
Number of Inactive Accounts												0

Service	Budget	Final	Active	Inactive	Usage	Deposits	Charge	State Tax	Net	Arrears	Balance	Penalty
Report Totals												
Garbage	0	11	1019	22	0	0.00	20,802.50	0.00	20,802.50	1,637.06	22,439.56	0.00
Sewer	0	21	1351	25	10725778	0.00	93,405.69	0.00	93,405.69	4,250.71	97,656.40	2,069.31
Sprinklers	0	0	2	0	0	0.00	2.00	0.00	2.00	0.00	2.00	0.00
Water	0	33	3831	56	24066827	0.00	229,172.41	19,036.27	248,208.68	10,703.97	258,912.65	3,066.06
Leak Protect	0	18	3435	44	0	0.00	8,211.15	0.00	8,211.15	430.07	8,641.22	0.00
Line Protect	0	18	3422	12	0	0.00	4,623.50	0.00	4,623.50	209.57	4,833.07	0.00
Service	0	0	1	9	0	0.00	0.00	0.00	0.00	421.08	421.08	0.00
Sewer Leak	0	11	1177	18	0	0.00	3,444.45	0.00	3,444.45	202.48	3,646.93	0.00
Sewer Line	0	0	320	1	0	0.00	379.50	0.00	379.50	33.00	412.50	0.00
Customer Credit							0.00	0.00	0.00	(24,537.40)	(24,537.40)	0.00
0	112	14558	187	34792605	0.00	360,041.20	19,036.27	379,077.47	(6,649.46)	372,428.01	5,135.37	
Number of Active Accounts											3505	
Number of Inactive Accounts											50	

HTWS Utility District Code Summary Report

Cycle(s) *All*
 Customer Type(s) *All*
 Service Type(s) *All*
 Print Code Summary Report For *Historical Billing*

 Account Number Range *All*
 Filter By Reporting Groups

Break Report Down *Print Totals Only*
 Break Down AddOns By Service Type
 Use Reading Factor
 Include Immediate Service Charges
 Print Add On Usage
 Include Inactive Services
 Inactive Services To Include *Inactive Services With Arrears Shown In Billing*
 Transaction Date Range *1/1/2025 To 1/31/2025*

Service	Rate	Number Active	Number Inactive	Charges	Arrears	Total	Usage	Adjustment Amount	Adjusted Total
GA Garbage	099 Invalid Code	4	0	\$0.00	\$0.00	\$0.00			
	200 Garbage Residenti	911	22	\$17,442.00	\$1,547.33	\$18,989.33			
	201 Business 1 Per We	106	0	\$3,053.00	\$87.09	\$3,140.09			
	202 Business 2 Per We	1	0	\$53.00	\$0.00	\$53.00			
	204 Business 4 Per We	1	0	\$30.50	\$0.00	\$30.50			
	205 Business 5 Per We	7	0	\$224.00	\$2.64	\$226.64			
		1,030	22	\$20,802.50	\$1,637.06	\$22,439.56			
SW Sewer	012 Rural	5	0	\$149.60	\$0.00	\$149.60	16,981		
	021 City Inside City	1,182	22	\$47,268.36	\$4,232.08	\$51,500.44	5,540,543		
	022 City Inside Rural	4	0	\$75.75	\$18.63	\$94.38	2,564		
	282 TTCC Rural	1	0	\$45,911.98	\$0.00	\$45,911.98	5,165,690		
		1,192	22	\$93,405.69	\$4,250.71	\$97,656.40	10,725,778		
SP Sprinklers	300 Sprinklers	2	0	\$2.00	\$0.00	\$2.00			
		2	0	\$2.00	\$0.00	\$2.00			
WT Water	011 City Rural Hartsvill	14	0	\$305.27	\$0.00	\$305.27	22,745		
	012 Rural Hartsville	2,053	24	\$107,061.16	\$7,310.81	\$114,371.97	7,679,485		
	013 Rural Macon Co	179	4	\$9,299.24	\$308.20	\$9,607.44	652,321		
	014 Rural Smith Co	9	0	\$373.04	\$0.00	\$373.04	25,359		
	015 Rural Sumner Co	7	0	\$278.83	\$82.31	\$361.14	14,668		
	016 Rural Wilson Co	18	0	\$1,125.34	\$0.00	\$1,125.34	90,989		
	021 City Hartsville	1,203	22	\$47,704.32	\$3,002.65	\$50,706.97	5,551,561		
	202 Rural Dry Tap H Ri	3	0	\$30.24	\$0.00	\$30.24	0		
	242 CastalianSpringsFI	3	0	\$12,431.38	\$0.00	\$12,431.38	3,057,394		
	252 Rural SouthSide U	1	0	\$3,031.98	\$0.00	\$3,031.98	745,958		
	264 CordellHull UD Sm	1	0	\$914.70	\$0.00	\$914.70	225,743		
	272 Rural Lafayette	1	0	\$0.00	\$0.00	\$0.00	0		
	282 Rural TTCC Hartsv	1	0	\$45,911.95	\$0.00	\$45,911.95	5,165,690		
	521 City Commercial H	10	0	\$704.96	\$0.00	\$704.96	95,961		
993 Rural Track Usage	3	0	\$0.00	\$0.00	\$0.00	738,953			
		3,506	50	\$229,172.41	\$10,703.97	\$239,876.38	24,066,827		
LK Leak Protec	001 Residential	2,972	44	\$7,640.61	\$414.31	\$8,054.92			
	002 Commercial	186	0	\$478.02	\$15.76	\$493.78			
	003 Commercial Multi	18	0	\$92.52	\$0.00	\$92.52			
	004 Opt Out	277	0	\$0.00	\$0.00	\$0.00			

Service	Rate	Number Active	Number Inactive	Charges	Arrears	Total	Usage	Adjustment Amount	Adjusted Total
		3,453	44	\$8,211.15	\$430.07	\$8,641.22			
LP Line Protect	001 Residential	867	8	\$4,340.00	\$196.07	\$4,536.07			
	002 Commercial	21	0	\$283.50	\$13.50	\$297.00			
	003 Opt Out	2,552	4	\$0.00	\$0.00	\$0.00			
		3,440	12	\$4,623.50	\$209.57	\$4,833.07			
SV Service Charge	004 Bore Fee	1	0	\$0.00	\$0.00	\$0.00			
	016 After Hour Fee	0	3	\$0.00	\$225.00	\$225.00			
	017 Return Check Fee	0	4	\$0.00	\$120.00	\$120.00			
	026 Tampering Fee	0	2	\$0.00	\$76.08	\$76.08			
		1	9	\$0.00	\$421.08	\$421.08			
SL Sewer Leak	001 Residential	907	18	\$2,131.45	\$169.11	\$2,300.56			
	002 Sewer Commercial	162	0	\$1,053.00	\$33.37	\$1,086.37			
	003 SewerCommercial	20	0	\$260.00	\$0.00	\$260.00			
	004 Sewer Leak OPT C	99	0	\$0.00	\$0.00	\$0.00			
		1,188	18	\$3,444.45	\$202.48	\$3,646.93			
LS Sewer Line	001 Sewer Line Reside	48	1	\$312.00	\$19.50	\$331.50			
	002 Sewer Line Comm	5	0	\$67.50	\$13.50	\$81.00			
	004 Sewer Line Opt Ou	267	0	\$0.00	\$0.00	\$0.00			
		320	1	\$379.50	\$33.00	\$412.50			
State Tax	11 Hartsville Rural	257	7	\$5,456.05	\$0.00	\$5,456.05			
	12 Hartsville City	2,914	35	\$12,566.43	\$0.00	\$12,566.43			
	13 Macon County	174	3	\$831.53	\$0.00	\$831.53			
	14 Smith County	10	0	\$46.78	\$0.00	\$46.78			
	15 Summer County	7	0	\$25.77	\$0.00	\$25.77			
	16 Wilson County	21	0	\$109.71	\$0.00	\$109.71			
		3,383	45	\$19,036.27	\$0.00	\$19,036.27			
	Total Taxes	3,383	45	\$19,036.27	\$0.00	\$19,036.27			
Penalty	01 Penalty - Water City	159	20	\$502.57	\$0.00	\$502.57			
	02 Penalty - Water Rur	162	20	\$853.49	\$0.00	\$853.49			
	03 Penalty - Sewer	144	19	\$449.31	\$0.00	\$449.31			
	04 Past Due Fee	74	0	\$3,330.00	\$0.00	\$3,330.00			
		539	59	\$5,135.37	\$0.00	\$5,135.37			
	Total Penalties	539	59	\$5,135.37	\$0.00	\$5,135.37			
Credit		179	5	\$0.00	(\$24,537.40)	(\$24,537.40)			
	Report Totals			\$384,212.84	(\$6,649.46)	\$377,563.38	34,792,605		

HARTSVILLE/TROUSDALE WATER AND SEWER UTILITY DISTRICT TAP AND CONNECTION FEES

Tap Sales fye 2025	3/4" \$ 2,714.00	1" \$ 3,157.00	2" \$ 7,463.00	Sewer/ Residential \$3,000.00	Sewer/ Commercial \$4,000.00	Irrigation \$	Total QTY	\$
1st qtr	14 \$37,996.00	8 \$25,256.00	1 \$7,463.00	2 \$6,000.00	2 \$8,000.00		27	\$84,715.00
2nd qtr	17 \$46,138.00	3 \$9,471.00					20	\$55,609.00
3rd qtr	3 \$8,142.00	1 \$ 3,157.00	1 \$7,463		1 \$4,000.00		6	\$22,762.00
4th qtr								
Total YTD	34 \$92,276.00	12 \$37,884.00	2 \$14,926.00	2 \$6,000.00	3 \$12,000.00	0	53	\$163,086.00

Connection Fees	City \$	Rural \$	Hydrants \$	Total \$
1st qtr	59 \$4,425.00	65 \$4,875.00		124 \$9,300.00
2nd qtr	48 \$3,600.00	61 \$4,575.00		109 \$8,175.00
3rd qtr	13 \$975.00	17 \$1,275.00		30 \$2,250.00
4th qtr				0 \$0.00
Total YTD	120 \$9,000.00	143 \$10,725.00	0 \$0.00	263 \$19,725.00

008-City
009-Rural

WATER LOSS WORKSHEET													
	2024						2025						TOTAL
	JULY	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	
WATER PUMPED	40.507	42.575	36.655	37.771	35.060	38.961	43.806	0.000	0.000	0.000	0.000	0.000	275.34
WATER SOLD	20.257	24.422	24.936	18.630	17.707	17.880	20.038	0.000	0.000	0.000	0.000	0.000	143.87
WHOLESALE	4.435	4.772	5.646	3.999	3.815	3.540	4.029	0.000	0.000	0.000	0.000	0.000	30.24
TOTAL WATER SOLD	24.692	29.194	30.582	22.629	21.522	21.420	24.067	0.000	0.000	0.000	0.000	0.000	174.11
METER IN HOUSE	0.454	0.528	0.465	0.532	0.483	0.678	0.000	0.000	0.000	0.000	0.000	0.000	3.14
FIRE DEPART	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.000	0.00
FLUSHING	1.166	0.063	0.426	0.287	0.027	0.065	0.076	0.004	0.000	0.000	0.000	0.000	2.11
BILL ADJ	0.000	0.000	0.000	0.890	0.000	0.000	0.000	0.057	0.000	0.000	0.000	0.000	0.95
TOTAL ACCOUNTED FOR WATER	26.312	29.785	31.473	24.337	22.031	22.163	24.143	0.061	0.000	0.000	0.000	0.000	180.31
TOTAL UNACCOUNTED FOR WATER	14.195	12.790	5.182	13.434	13.029	16.798	19.663	-0.061	0.000	0.000	0.000	0.000	95.03
% UNACCOUNTED FOR WATER LOSS 2024-25	35.0%	30.0%	14.1%	35.6%	37.2%	43.1%	44.9%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!
% UNACCOUNTED FOR WATER LOSS 2023-24	41.6%	32.6%	33.3%	30.6%	40.1%	40.8%	39.4%	34.5%	42.0%	30.8%	33.5%	35.6%	36.2%

WATER PUMPED VS TOTAL WATER SOLD	39.0%	31.4%	16.6%	40.1%	38.6%	45.0%	45.1%	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	25.4%
----------------------------------	-------	-------	-------	-------	-------	-------	-------	---------	---------	---------	---------	---------	-------

WATER SOLD	24.692	29.194	30.582	22.629	21.522	21.420	24.067						
WATER SOLD TOTAL	24.692	29.194	30.582	22.629	21.522	21.420	24.067	0.000	0.000	0.000	0.000	0.000	174.106

WATER PUMPED (Treated)	40.507	42.575	36.655	37.771	35.060	38.961	43.806						
TREATED TOTAL	40.507	42.575	36.655	37.771	35.060	38.961	43.806						

WATER SALES	\$ 236,818.29	\$ 269,921.61	\$ 275,113.71	\$ 222,429.84	\$ 216,117.66	\$ 214,761.00	\$ 229,172.41						\$ 1,664,334.52
ELECTRICITY (WATER)	\$ 6,506.71	\$ 7,332.34	\$ 7,122.88	\$ 6,792.33	\$ 7,075.62	\$ 7,184.74	\$ 7,790.72						\$ 49,805.34
ELECTRICITY (WTP)	\$ 7,802.38	\$ 8,835.14	\$ 8,559.24	\$ 7,335.52	\$ 7,728.10	\$ 7,584.00	\$ 8,038.92						\$ 55,883.30
CHEMICALS (WATER)	\$ 6,879.84	\$ 24,119.10	\$ 11,123.55	\$ 15,180.27	\$ 6,047.91	\$ 17,121.10	\$ 6,889.23						\$ 87,361.00
LABOR (WATER)	\$ 10,562.47	\$ 12,230.99	\$ 10,694.71	\$ 11,424.64	\$ 9,549.54	\$ 10,906.34	\$ 15,328.46						\$ 80,697.15

SEWER SALES	\$ 93,752.02	\$ 102,721.20	\$ 104,833.14	\$ 91,080.30	\$ 86,738.25	\$ 88,791.88	\$ 93,405.69						\$ 661,322.48
ELECTRICITY (SEWER)	\$ 11,786.42	\$ 12,984.10	\$ 11,866.53	\$ 12,499.97	\$ 11,929.50	\$ 12,411.62	\$ 13,093.08						\$ 86,571.22
CHEMICALS (SEWER)	\$ 258.62	\$ 2,728.15	\$ 1,210.15	\$ 2,771.59	\$ 292.50	\$ 2,563.81	\$ 956.25						\$ 10,781.07
LABOR (SEWER)	\$ 12,680.10	\$ 16,466.04	\$ 12,793.26	\$ 15,784.78	\$ 12,711.91	\$ 12,909.33	\$ 16,018.94						\$ 99,364.36

C. BLANKET PURCHASE ORDERS

To minimize any hardships in complying with the purchasing procedures, departments are authorized to utilize blanket purchase orders in certain instances. However, this is not the best—or preferred— method.

Blanket purchase orders are for routine items only (e.g., office supplies, maintenance supplies, and similar items).

- 1.** The blanket purchase order shall be for like purchases.
- 2.** HTWSUD is responsible for monitoring expenditures against blanket purchase orders and for ensuring the authorized amounts are not exceeded.
- 3.** The blanket purchase order must be for a defined period, not to exceed June 30th, and will liquidate at the end of the period. Encumbered balances will not carry forward to a subsequent period.
- 4.** The purchase order must be a reasonable estimate of the total cost for the period requested.
- 5.** Blanket purchase orders may be requested only for the following lengths of time.
 - a.** Annual purchase orders must be for fixed monthly or annual amounts (e.g., service agreements or similar items) that generally do not vary, except for overages or other similar charges.
 - b.** Monthly purchase orders are for like purchases (e.g., office supplies, vehicle maintenance, janitorial supplies, library books, building materials, jail food, asphalt, rock, or similar items).

